

## RECORD OF PROCEEDINGS

### Minutes of the Trustees of Sycamore Township Meeting Sycamore Township, Hamilton County, Ohio February 16, 2011

The meeting was called to order at 9:00 a.m. Present for the meeting were, President Weidman, Vice President Bishop, Trustee Kent, Fiscal Officer Porter, Law Director Miller, Administrator Raabe, EMS/Fire Director Jetter, Planning/Zoning Administrator/Assistant Administrator Bickford, Superintendent Kellums, Parks/Recreation Director McKeown, and Sheriff's Liaison Lt. Reid.

**Fire/EMS Invoices and Purchase Request** – Chief Jetter presented the Fire/EMS invoices and purchase requests with no questions or comments from the Trustees.

**Exempt Properties in the Township** – Chief Jetter presented information he had assembled on additional ways to seek revenue from exempt properties in the Township – perhaps by charging an inspection fee. He calculated that there was approximately \$9,000,000 of exempt valuation that would net \$42,000 to the Fire Department if taxed. This includes 39 residential structures under CMHA that don't pay taxes but still need inspections. There were also 22 churches, 1 institution and 1 public school. Chief Jetter will continue to collect more information and study the process.

**EMS Billing** – Trustee Weidman led a discussion on current EMS billing. The Township is currently using Medicount but the Fire Chief is also talking to Ohio Billing and M.B.I. for future use. The Fire Department is currently able to recoup only 40% on auto accidents and 70% on EMS runs. A discussion ensued over whether to turn over the unpaid bills of non-Township residents to a collections agency. It was also pointed out that Amberly Village is billing for police services – Lt. Reid will check on it and get more information.

**Internet Sweepstakes Cafes** – Trustee Weidman led a discussion on the possibility that these cafes might be an illegal gambling scam where clients buy a phone card and use it to gamble. Sixteen communities have put a six month moratorium on allowing these cafes, including West Chester and Miamisburg and Trustee Weidman questioned whether Sycamore Township should do the same. Apparently the State's Attorney General will not aggressively go after these cafes but will help out the local communities. A motion was made to prepare a resolution for a six month moratorium by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

**Parks and Recreation Update** – Mr. McKeown reported that he was recommending going with Cincinnati Custom Street Machines to run the upcoming car show and to expect 100 – 125 cars entered in the "open" class. The Park Committee recommended using Mitch Ryder And The Detroit Wheels as entertainment (\$8,000 to \$8,500) or else go local with groups like Ooh La La or Eight Days A Week.

**Sheriff Patrol Update** – Lt. Reid reported a 16.73% decrease in reported crime from 2009–2010 with a 5% decrease county-wide (at 2006 levels). Sycamore Township was #1 in decrease with Columbia Township immediately following. He also reported that there was a 30% decrease in sex offender cases county-wide and that Sycamore Township currently has 4 registered sex offenders.

**Kenwood Rd Access Management Study RFQ Results** – Mr. Kellums reported that eight submittals were received for review and that TEC was ranked first with KZF at second. Sycamore Township will handle the contract as opposed to Hamilton County. A motion was made to open negotiations by Mr. Kent and seconded by Mr. Bishop. Vote: All Aye.

**2011 Road Improvement** – Mr. Kellums led a discussion on how much the Board wants to spend on road projects this year. He recommends \$1.5 million to do 32 streets – a total of 6.92 miles of roadway with a majority of it in Rossmoyne. As a rough estimate, this would come to approximately 28 miles of the Township’s total 52 miles being completed and in good shape. Comments were made regarding the possibility of pursuing a road levy at some point down the road and Trustee Weidman recommended tabling the discussion until the next Workshop. It was pointed out that, in order to save time, the Board could vote on a motion to proceed with going out to bid and then non-perform on it (or portions of it) if the necessity arose. A motion to go out to bid was made by Mr. Bishop, seconded by Mr. Kent. Vote: All Aye.

**Purchase Orders Over \$2,500.00** – Mr. Raabe presented two purchase orders for approval, both relating to bands for the Festival in Sycamore 2011:

Grand Funk	Paradigm Agency	\$30,000.00
Ambrosia	EarthTone Music	\$ 6,500.00

A motion was made by Mr. Bishop, seconded by Mr. Kent, to approve these requests.

Since the Workshop was held on Wednesday and no new business was anticipated, Mr. Raabe polled the Board as to the possibility of cancelling the Thursday evening meeting. A motion to cancel the meeting was made by Mr. Kent and seconded by Mr. Weidman. Vote: All Aye.

**Schedule** – Mr. Raabe presented the upcoming schedule of events.

The Receipts and Disbursements of February 16, 2011 were read by the Fiscal Officer and are hereby made a part of these Minutes.

I hereby certify that the money for payment of these bills is in the fund provided and duly and properly appropriated.

Signed: \_\_\_\_\_  
Robert C. Porter III, Fiscal Officer

A motion was made by Mr. Bishop, seconded by Mr. Kent, to pay these bills.  
Vote: All Aye.

A motion was made by Mr. Bishop, seconded by Mr. Weidman, to adjourn the meeting.  
Vote: All Aye. The meeting adjourned at 10:18 a.m.

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Thomas J. Weidman, President

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Cliff W. Bishop, Vice President

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Richard C. Kent, Trustee

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Robert C. Porter III, Fiscal Officer

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Bruce A. Raabe, Administrator

Workshop Minutes 2/16/11